

**Del Dental Group**  
8035 w. Manchester Ave #B  
Playa Del Rey, CA 90293  
Tel: 310-822-8118 Fax: 310-821-9276

### **Appointment Policy**

Dear Patient,

Please be advised that you must speak to our office to confirm or **cancel** your appointment **24 hours prior** to scheduled time. If you do not confirm your appointment, we cannot guarantee that we will be able to see you.

Please note a message left **after hours** on our answering machine, the business day preceding your appointment is **not** a **24 hour notice**. (I.E. Friday-Sunday evening for a Monday appointment)

We do understand that circumstances arise, which may require you to reschedule. You must reschedule or cancel your appointment 24 hrs before your appointment time; otherwise we must enforce your carriers broken appointment fee, and charge you accordingly.

**PLEASE NOTE: A \$50 MISSED APPOINTMENT FEE WILL APPLY FOR ALL MISSED APPOINTMENTS WITHOUT A 24 HOUR NOTICE.**

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_\_